



**Sutherland-Chan Schools Inc., *operating as***  
**Sutherland-Chan School of Massage Therapy**

### **Admissions Refusal Policy**

Applicants are offered admission if they meet Sutherland-Chan School of Massage Therapy's enrolment criteria as outlined in the admissions requirements and enrolment contract, until program capacity limits are reached.

Sutherland-Chan (S-C) reserves the right to withhold enrolment on the following grounds:

1. Non-Achievement of Pre-Admission Requirements:
  - Inability to provide an Ontario Secondary School Diploma, equivalent, or higher at the time of enrolment
  - Inability to achieve the required benchmarks in the Canadian Adult Achievement Test (CAAT) in lieu of aforementioned documentation
2. Non-Fulfillment of Language Requirements:
  - Graduates of institutions outside of Canada where the primary language of instruction is not English are required to submit results from a recognized language-proficiency test.
  - Failure to meet the minimum standard of English equivalency or to take a proficiency test.
3. Failure to Complete and Submit Required Documentation to Deadline:
  - In addition to the academic credentials outlined in 1 & 2 above, the following must be submitted to the admissions department when due:
    - A recent police record check (basic)
    - Completed 'Evidence of Immunity & Health Screening Form'
4. Credential Falsification or Untruthful Declarations:
  - An offer of admission may be denied or rescinded if any aspect of a candidate's application or submitted documentation is deemed to have been falsified or if required information was misrepresented or withheld.
5. Special Circumstances:
  - S-C reserves the right to refuse admission to an applicant when there is evidence of a history of inappropriate or criminal behaviour that generates serious concerns about the applicant's acceptability to practice massage therapy in Ontario.